

XX. Rules for the Form of Theses

1. These rules apply to theses submitted for the MD, DBA, EdD, MPhil, LLM, PhD or PhD (Integrated) and to unpublished work submitted for the LLD.
2. A candidate is required to submit the thesis in a condition suitable for preservation in the University Library and in conformity with University guidelines, details of which can be found at:
www.ncl.ac.uk/students/progress/staff-resources/pg-research/exam.htm
In addition, candidates are normally required to submit their thesis in an electronic version as directed by the relevant graduate school committee.
3. When titles of theses quote generic and specific names of living or fossil organisms, these names should obey the appropriate rules of nomenclature, and the higher systematic position of the organisms should be given. When necessary, a shortened version of the title should be printed on the cover of the thesis and the full title should appear on the first appropriate page inside.
4. The texts of theses must be, as far as possible, word processed on A4 paper of good quality. The two volumes to be retained by the University for examination may be in either hard-bound or soft-bound form. If successful, the degree will not be awarded until the final thesis has been bound in a fixed binding of boards with cloth back, or better fixed binding. The volume must bear the name of the candidate, the title of the thesis, the name of the degree for which the thesis is submitted and the date of successful examination. The format of the submitted electronic version of the thesis must adhere to the guidelines issued by the University Library
5. Diagrams, maps and similar documents may be submitted in a portfolio of any size and must bear equally the particulars mentioned in (4) above.
6. The normal length of a thesis has been determined as follows. Candidates must note any requirements or guidance issued by their graduate school committee or specific programme regulations.
 - a) For the Faculty of Humanities and Social Sciences the doctoral thesis should not exceed 100,000 words (inclusive of notes, bibliography and appendices);
 - b) For the Faculty of Medical Sciences and the Faculty of Science, Agriculture and Engineering the doctoral thesis should not exceed 80,000 words (inclusive of notes, bibliography and appendices);
 - c) For PhD (Integrated) programmes the thesis should not exceed 50,000 words (inclusive of notes, bibliography and appendices);
 - d) For the Faculty of Humanities and Social Sciences the Master of Philosophy thesis should not exceed 50,000 words (inclusive of notes, bibliography and appendices);
 - e) For the Faculty of Medical Sciences and the Faculty of Science, Agriculture and Engineering the Master of Philosophy thesis should not exceed 40,000 words (inclusive of notes, bibliography and appendices).